

UNAPPROVED SUMMARY MINUTES SENIOR SERVICES ADVISORY BOARD

10:00 A.M.

January 6, 2016

CITY OF DERBY

ROLL CALL

GERALD BROWNLEE
JIM BURGESS
TOM DAVIDSON, SECRETARY
DUANE DAY, VICE CHAIRMAN

JANICE NEAGLE
DIANE SCHMITT, TREASURER
ELEANOR UNDERWOOD, CHAIRMAN

CITY STAFF

DEE WILLIAMS
KIM HART

Public Forum

Agenda Item #1

RE: 2016 Board Appointments.

Dee Williams stated in May 2016 Jim Burgess, Diane Schmitt and Eleanor Underwood's terms are ending. Dee will check on the applications if they are interested in remaining on the Board. Jim Burgess stated Mayor White had expressed he would like to meet with each of the Advisory Board applicants.

RE: Ways & Means Committee.

Dee Williams stated a new Ways & Means Committee needed to be appointed. Eleanor Underwood appointed Duane Day and Gerald Brownlee to be the committee.

RE: Accreditation.

Dee Williams stated the Accreditation books are completed. Dee asked for Board members to review the books and Jim Burgess volunteered. Dee said she would like the review process to be completed by the week of January 25th and mailed out by February 15th.

RE: SHICK Help.

Jim Burgess stated two insurance companies representing Medicare Part D, Aetna and Welcare have discrepancies in the prices they offered. Jim stated it is too late for the patrons to change insurance companies but they may be calling with questions regarding this.

Agenda Item #2

RE: Advisory Board Fund report for November and December 2015.

Diane Schmitt gave the Advisory Board Fund report for November and December. The deposits totaled \$873.00, expenditures were \$1,488.14 with an ending balance \$13,390.46. The

December deposits totaled \$260.12 expenditures were \$268.21 with an ending balance \$13,382.37.

MOTION: Duane Day moved to receive and file the Advisory Board Fund report for November and December. Gerald Brownlee seconded.

VOTE: 6 yea, motion carried.

Agenda Item #3

RE: Approve November 4th, 2015 Advisory Board Meeting minutes.

MOTION: Jim Burgess made a motion to approve the minutes from November 4, 2015. Janice Neagle seconded.

VOTE: 6 yea, motion carried.

Agenda Item #4

RE: Approve November & December 2015 Derby Dash Scholarship Report.

Dee Williams gave the report for the November & December Derby Dash Scholarship Report. There was \$0 used for scholarships in November and \$32 used for scholarships in December, leaving an ending balance \$699.00.

MOTION: Duane Day made a motion to approve the Derby Dash Scholarship Report for November and December 2015. Tom Davidson seconded.

VOTE: 6 yea, motion carried.

Agenda Item #5

RE: Accreditation.

Dee Williams showed the Board a copy of the City of Derby Liability Insurance and let the Board members know they were more than welcome to review it. Discussion was held.

Agenda Item #6

RE: November and December 2015 TNT.

Tom Davidson stated they served Baked Sliced Ham with a total profit of \$297.87 and fed 102 patrons. Tom then stated for December they served Ham and Beans with a total profit of 296.91 and fed 88 patrons.

Agenda Item #7

RE: Quilt.

Kim Hart stated the total amount for Quilt ticket sales was \$824 and Phyllis Jerrick won the quilt . Dee Williams suggested the Board sign and mail a thank you card to Jane Matney and the quilters for all their hard work.

Agenda Item #8

RE: Cover Dish Lunch - Chicken.

Kim Hart handed out a Chicken Duty list for 2016. Tom Davidson is the Board member in charge of picking up the chicken for the January Cover Dish Lunch.

ADJOURNMENT

MOTION: Duane Day made a motion for adjournment. Tom Davidson seconded.

VOTE: 6 yea, motion carried

Meeting adjourned at 10:25 A.M.

Information: The next Advisory Board meeting is Wednesday February 3, 2016 at 10:00 A.M.

Eleanor Underwood, Chairman
Senior Services Advisory Board

Date
