



611 Mulberry Road, Suite 300  
 Derby, KS 67037  
 Phone 316-788-6632 / Fax 316-788-6067  
[www.derbyks.com](http://www.derbyks.com)

**Application for**  
**Approach Permit Application**  
 A DRAWING OF THE PROJECT MUST BE ATTACHED

**A COPY OF THE PERMIT MUST BE KEPT ON SITE AT ALL TIMES.**

**NOTE: ATTACHED DRAWING HAS BEEN UPDATED TO REFLECT 5' SECTION REQUIREMENT**

**Date of Application:** \_\_\_\_\_ **Permit Fee:** \$25.00

NAME OF BUSINESS (if applicable) \_\_\_\_\_

ADDRESS OF PROPOSED WORK: \_\_\_\_\_

PROPERTY OWNERS NAME: \_\_\_\_\_

CONTRACTORS NAME/COMPANY \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_

Street City Zip

PHONE: OFFICE \_\_\_\_\_ Mobile \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL: \_\_\_\_\_

**APPROACH INFORMATION**

(SEE SPECIFICATION SHEETS TO COMPLETE THE FOLLOWING)

**Project Type:**       **NEW**                       **REPLACEMENT** {No additional paving}

**Curb Type:**         **Standard**                       **Roll**

**Sidewalk Location:**     **At the Curb**                       **At the Right-of-Way Line**

**Approach Wings:**     **3 foot Wing**                       **6 foot Wing** {Required for sidewalk at standard curb}

**Paving Surface:**     **6" Concrete**                       **Other** \_\_\_\_\_ **Depth**

**Approach Reinforcement:**

Welded Wire Fabric     Rebar size \_\_\_\_\_     Curb pinning with #4 rebar 18" O/C 24" in length

**Approach Width:**    \_\_\_\_\_ **ft.** (not including wings)

**Driveway Area:**      \_\_\_\_\_ **sq. ft.** (area between property line and building setback)

I acknowledge that the \$25.00 application fee is non-refundable.

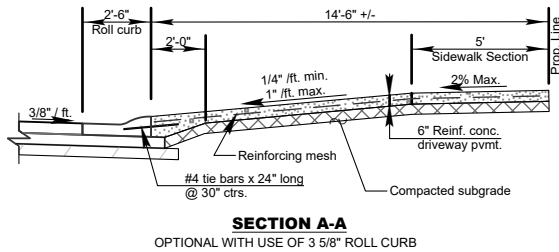
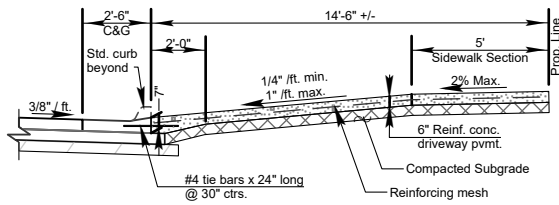
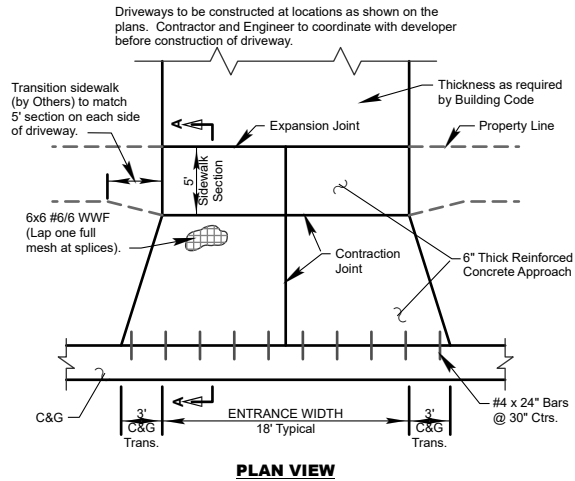
\_\_\_\_\_ **Applicants Signature**                      \_\_\_\_\_ **Date**

**REVIEWED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

APPROVED       DENIED

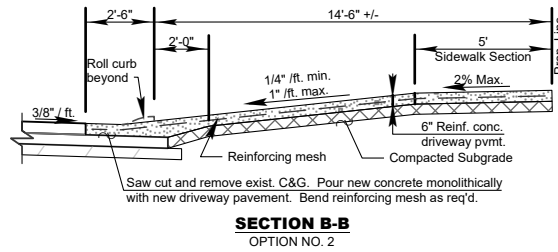
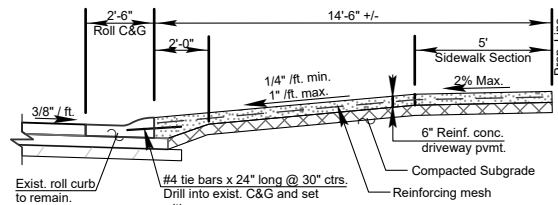
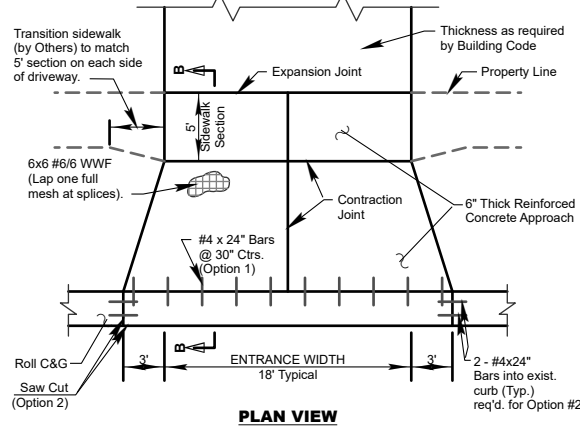
**NOTE:** The City of Derby does NOT allow existing curbs to be cut at the flowline for installation or replacement of approaches. New approaches may be dowelled into the back of existing roll curb or the entire curb section may be saw cut, removed, and replaced with the approach.

**DRIVEWAY DETAIL  
WHERE CONSTRUCTED WITH STREET IMPROVEMENT PROJECT**



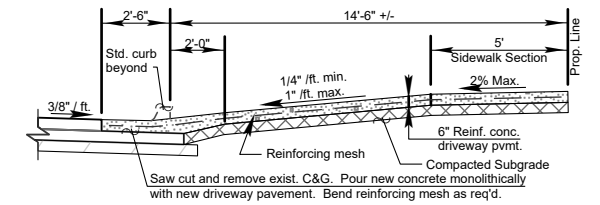
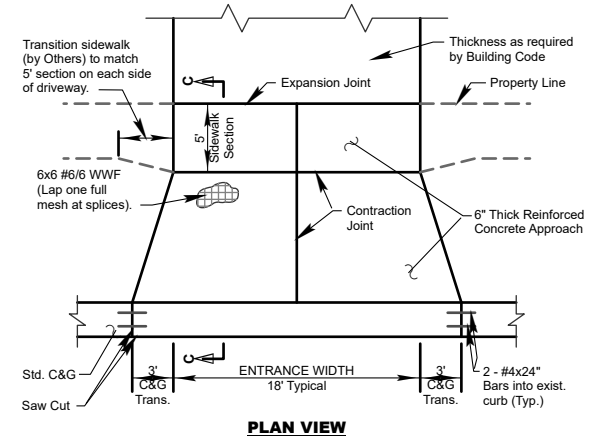
**DRIVEWAY DETAIL  
AT LOCATIONS WITH EXISTING PAVEMENT & ROLL CURB**

OPTION No. 1: Drill and Dowel.  
OPTION No. 2: Saw cut & remove exist. C&G in its entirety. Pour monolithic with driveway. Reinforce with driveway mesh. Contractor to ensure positive drainage.



**DRIVEWAY DETAIL  
AT LOCATIONS WITH EXISTING PAVEMENT & STANDARD CURB**

Saw cut & remove exist. C&G in its entirety. Pour monolithic with driveway. Reinforce with driveway mesh. Contractor to ensure positive drainage.



Revisions		
No.	Date	Description
5	10/11/17	Changed sidewalk width
4	3/5/10	Changed notes and misc. items
3	9/23/09	Took out cut C&G @ flowline
2	4/17/01	Changed dowel spacing
1	3/17/95	Changed sidewalk location

City of Derby  
**DRIVEWAY DETAILS  
RESIDENTIAL**