

# City of Derby: Spring Into Art

The City of Derby is accepting registrations for the first-ever Spring Into Art event to be held on Sunday, April 23 from 11 a.m. to 4 p.m. at Madison Avenue Central Park, 512 E. Madison Ave. in Derby, Kan.

The park will accommodate 30 booth spaces on the Event Lawn. The event is free and open to the public. Proceeds from vendor fees will go to event advertising and operating costs.

The event will include live performances, art vendors, Farmers Market vendors, food trucks and more. It will be held rain or shine. The Venue (building along Madison) will be used as indoor space in case of inclement weather.

## **BOOTH INFO**

Booth fees are \$25 for a 10' x 10' space (includes one 6' table and two chairs)

## **REGISTRATION**

- Deadline: Monday, April 10, 2017
- Registration forms received after April 10 will be charged a \$5 late fee.
- Payment may be made by check or online using Paypal.

## **RULES**

- Only handcrafted items and/or original artworks are eligible
- Provide three photos of items and booth display
- Provide detailed description of items
- Food items must be prepackaged
- The Spring Into Art Event Committee makes all decisions regarding eligibility. Please complete the registration form in full. Vendor packets will be sent to registered vendors close to April 12.

## **VENDOR INFO**

- Vendors are responsible for their own set-up/tear-down. Vendor set-up is from 8 to 11 a.m. on April 23, and vendors should not to tear-down prior to 4 pm.
- Extension cords should be supplied by the vendor.
- There will be a designated parking area for vendors (a map will be included in your Vendor Packet).

If you have questions, contact Janae' Springer at (316) 788-1519 ext. 232 or email [janaespringer@derbyweb.com](mailto:janaespringer@derbyweb.com). Registration forms are also available online at [www.derbyweb.com/springintoart](http://www.derbyweb.com/springintoart).

**City of Derby: Spring Into Art**  
**April 23, 2017**  
**Madison Avenue Central Park**

**Art Vendor Registration Form**

*Please complete the registration form in full. Incomplete forms will be returned.*

Business Name \_\_\_\_\_ Tax ID# \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home/Business Phone \_\_\_\_\_

Power needed: Yes  No  (must provide your own extension cords)

Detailed description of artwork/craft items

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Additional Information/Special Requests

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Item	Quantity	Amount
Booth (10'x10')	\$25x _____	= _____
Late fee (charged after April 10)	\$5x _____	= _____
<b>Total Registration Fee</b>		_____

Please make checks payable to City of Derby. Mail to:

City of Derby  
Attn: Janae' Springer  
611 Mulberry Rd. Suite 300  
Derby, KS 67037

In consideration of my participation in this activity, I hereby release and discharge the City of Derby and all persons connected with this activity from any and all arising from illness, injuries and damages I may suffer as a result of my participation in this activity. I also understand that the City of Derby is not responsible for any cost incurred for medical services while participating in this activity, or loss of merchandise while exhibiting. I acknowledge that I have read and understand the rules and regulations concerning this activity.

Signature \_\_\_\_\_ Date \_\_\_\_\_