

Section 6. Retrieval, inspection, and copying of public records.

Accident and fire reports	\$10 each
GIS map printed	\$20 each

General

Copies will be charged at \$0.25/page for paper copies and \$0.125 per page for electronic copies.

Mailing will be charged using actual costs and the cost of transmitting records electronically will be calculated based on volume and staff time.

Staff Time will be charged at the rate of pay for each person whose time is used to assist and/or respond to a specific request. This may include time spent to access records maintained on computer facilities, review records to determine whether closure exceptions apply and/or to redact open from closed information.

Additional fees, including any other costs incurred in connection with complying with a records request, may be assessed to the requestor.